**Incident Report Form**

**Durham County Ladies Golf Association**

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To be forwarded to the County Welfare Officer

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| Recorder’s Name:  |
| Address: |
| Post Code: | Telephone No: |
|  |
| Child’s Name: |
| Address: |
| Post Code: | Telephone No: |
|  |
| Complainant’s Name: |
| Address: |
| Post Code: | Telephone No: |
|  |
| Details of the allegations: [include: date; time; location; and nature of the incident.] |
| Additional information: [include: witnesses; corroborative statements; etc.] |
| England Golf Compliance department notified (01526 351824)Case Number (if allocated) |
| Date: Time: |
| Action taken: |
| Date: Time: |
| Signature of Recorder: Signature of Complainant: |